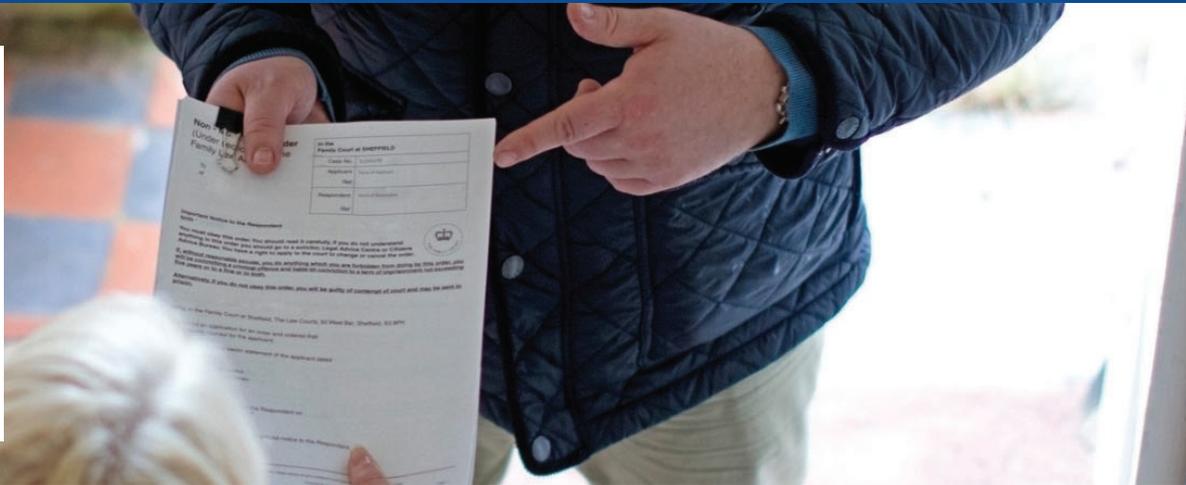


# Full Circle Service



## 5. WCTS SWEARS

**WE** provide sworn Affidavits, file them in the appropriate registry and return filed copies to you

## 1. YOU SEND

**YOU** send your documents to WCTS

## WCTS Full Circle Service

## 4. WCTS SERVES

**WE** serve the parties as instructed by you

## 2. WCTS CHECKS

**WE** review the documents as to format and form

## 3. WCTS FILES

**WE** file your documents in the appropriate registry and return filed copies to you

[wcts.com](http://wcts.com) | (604) 659-8750 | [info@wcts.com](mailto:info@wcts.com)

Vancouver • New Westminster • Victoria

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# Full Circle Service

## One Click or Call Does It All

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### Example 1

You have a Notice of Civil Claim to be filed in the SCBC Vancouver Registry, and need the documents served once filed

Your documents are picked up from your office	No Charge
We check the documents, and file in the SCBC Vancouver Registry	\$29.00
We serve the filed documents within the Vancouver Downtown Core or New Westminster	\$115.00
We prepare and swear our Affidavit of Service (min)	\$46.00
We file the sworn Affidavit of Service	\$29.00
We return all filed documents to you by email	No Charge
<b>Total</b>	<b>\$219.00</b>

### Example 2

You have a Notice of Claim to be filed in a Provincial Court Registry at North Vancouver, Burnaby or Richmond and need the documents served once filed

You submit your documents to WCTS by email*	No Charge
We check the documents, and file in the the appropriate Provincial Court Registry	\$45.00
We serve the filed documents in Vancouver, Burnaby, North Vancouver or Richmond	\$135.00
We prepare and swear our Certificate of Service (min)	\$38.50
We file the sworn Certificate of Service	\$45.00
We return all filed documents to you by email	No Charge
<b>Total</b>	<b>\$263.50</b>

### Example 3

You have an Application About a Family Law Matter to be filed in the Provincial Court Registry at New Westminster and need the documents served once filed

You submit your documents to WCTS via our Website*	No Charge
We check the documents, and file in the the Provincial Court Registry at New Westminster	\$35.00
We serve the filed documents in Delta, Coquitlam, Port Moody, Surrey, Langley or Maple Ridge	\$155.00
We prepare and swear our Certificate of Service (min)	\$38.50
We file the sworn Certificate of Service	\$35.00
We return all filed documents to you by email	No Charge
<b>Total</b>	<b>\$263.50</b>

#### *\*Important Notes*

These examples are for illustrative purposes only and are not to be construed as firm quotes. Please refer to our current Fee Schedule, or call us for more information. Free pickup and return of documents is available for all clients on a scheduled run. Fees stated do not include disbursements or disbursement fees. WCTS Printing Fee \$1/page (reduced rates for large projects). All Fees are subject to GST where applicable. Fees are subject to change without notice. E&OE.