

# Court Services



## Our Service Includes:

- Thorough document review prior to filing:

*We review the documents, looking for issues in format and form that we know may delay registration or result in rejection. We'll work with you to make any necessary corrections before proceeding in order to get your documents registered in as little time as possible.*

- Filing your documents, physically and through e-file, as you prefer
- On our scheduled routes in Metro Vancouver, pickup and delivery of documents is free. No courier fees! Ask us for details!
- File Searches, both online and paper
- Our knowledgeable and experienced staff are happy to assist you with your questions.
- We use a network of trusted agents who are available to handle your work anywhere in BC, and across Canada
- We're fast! Requests for searches and filings are initiated the day the request is received
- Your deadlines are OUR deadlines!

## What this means to YOU in plain English.

**We navigate the system for you, saving you time and money!**  
*It can be complex and time consuming...*

**Think about all you can do with the time you'll save!**

*Delegate this part of the process to us, and invest your time and attention to matters which will positively impact your bottom line.*

We unconditionally guarantee our work.

**wcts.com | Van: 604-659-8706  
NW: 604-659-8630 | info@wcts.com  
Vic: 250-405-6000**

**Vancouver • New Westminster • Victoria**

# FEE SCHEDULE

## COURT SERVICES

### E-Filing

All Court Registries -----\$34.00

### Supreme Court Filing

New Westminster, Vancouver & Victoria -----\$34.00

Probate -----\$47.00

Abbotsford & Chilliwack -----\$93.50

2nd Counter/Filing (same file) -----\$26.00

### Provincial–Small Claims & Family

New Westminster, Vancouver -----\$45.00

Victoria -----\$41.50

Abbotsford & Chilliwack -----\$93.50

Surrey -----\$66.00

Other–Metro Vancouver -----\$52.00

2nd Counter/Filing (same file) -----\$26.00

### Other Court Filing

Court of Appeal -----\$42.50

Federal/Tax Court -----\$55.00

Criminal (Supreme and Provincial) -----\$51.00

### Search\*

Supreme-Civil-First Name -----\$48.50

Supreme-Civil-Additional Names -----\$28.50

Supreme-Criminal-First Name -----\$52.00

Supreme-Criminal-Additional Names -----\$28.50

Provincial-Criminal- First Name -----\$52.00

Provincial-Criminal-Additional Names -----\$28.50

Federal Court & Federal COA-First Name -----\$57.50

Federal Court & Federal COA-Additional Names -----\$30.00

Tax Court of Canada-First Name -----\$57.50

Tax Court of Canada-Additional Names -----\$30.00

Bankruptcy-First Name -----\$52.00

Bankruptcy-Additional Names -----\$28.50

\*Hourly rate may be applied to large files

## COMMON FEES

*(Unless Otherwise Specified)*

### Register/File

Pre/Post (min) -----\$21.00

Amend document (min.) -----\$31.00

Meet (min.) -----\$30.00

### Disburse Funds

Disbursement Fee -----\$12.50

PTT, or other disbursement over \$500-\$1,000,000,

(per \$1,000 - min \$20.00/max \$500.00

plus interest and fees if applicable) ----- \$5.50

PTT, or disbursement over \$1,000,000,

(plus interest, and fees if applicable) ----- \$650.00

### Delivery

To-from another agent -----\$33.00

Within local Registry -----\$33.00

Office not on run (see PS area fees, min.) -----\$74.50

Client not listed on run (if possible, each way) -----\$62.00

Return by regular mail (min.) -----\$16.50

Return by registered mail/XpressPost (min.) -----\$41.50

### Courier

(plus disbursements)

Vancouver/Victoria (each way) -----\$28.50

Arrange local or overnight courier -----\$23.00

Special pick-up in Vancouver core (min.) -----\$28.00

### General Services

Hold -----\$16.00

Priority Service (per service) -----\$47.00

Rush (min.) -----\$41.50

Certified Copy -----\$47.50

Counter/Attend/Inspection (min.) -----\$34.00

Hourly Rate (Research/Consulting/etc)

(billed in 15 minute increments) ----- \$270.00

Waiting Time (billed in 15 minute increments) ----- \$270.00

Photocopying (per page/maximum) ----- \$1.00

Large Projects ----- call or email for quote

### Communications

Document Scan (includes email) -----\$11.00

Fax (first 12 pages, then .50/page) -----\$11.00

Email ----- NO CHARGE

Phone ----- NO CHARGE

### Out-of-Area

#### Handling fee for files utilizing our agent network

(plus courier disbursements and subcontracting fees): All

Departments , except Process Serving

British Columbia -----\$75.00

Rest of Canada -----\$97.00

USA (min.) -----\$140.00

International (min.) -----\$160.00

\*Some Conditions Apply. Fees are subject to change without notice. E. & O. E. Effective March 1, 2025